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CONTROLLER OF EXAMINATIONS  
OSMANIA UNIVERSITY  
HYDERABAD-500007

(A University with Potential for Excellence)

288  
No. /Tech/Exams/2017

Dated:26-10-2017

### NOTIFICATION

It is hereby notified for the information of all the concerned that the BHMCT/ BCTCA III Year I Sem. (Main & Backlog), III Sem.(CBCS) (Main) and I Semester (CBCS) (Main & Backlog) , I Year (Supply) , II Year I Sem.(Supply) and II Semester (CBCS) (Supply) Examinations will be conducted in the month of November 2017. The detailed Time-Table will be issued in due course.

Following is the schedule for payment of examination fee and submission of examination application forms at the Office of the concerned Principal of respective College(s).

Descriptions	Last Date	Fee particulars
<b><u>To Students:</u></b> Payment of examination Fee and submission of Examination application forms at their respective colleges.	<b>02-11-2017</b>	<b>Rs.1250/-</b>  (For one or more papers)
<b><u>To Colleges:</u></b> Remittance of Consolidated Examination fee to Registrar, O.U. Exam Fee Fund A/C No. <b>52198262033</b> . Preparation & Submission of E.A.F. Online	<b>03-11-2017</b>	Rs. 350/- Processing Fee. For Fresh Batch Students. (2017-2018) who are admitted in First year.

### SPECIAL INSTRUCTIONS TO THE PRINCIPALS

- The College login will be closed after the last date.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.

### NOTE:-

1.The students are advised to enclose Xerox copies of their qualifying examination certificates attested by the College Principals concerned with the Examination Application Forms and Migration Certificate, if any, with Migration Fee of Rs. 150/- (if the candidate belongs to other than O.U./T.S. Intermediate Board).

2 In respect of the candidates who have completed Course requirement having appeared for III year II semester and completed double duration of the Course but do not crossed (8) years from the date of admission, have to pay an additional amount of Rs.1000/- per subject, Semester-wise along with normal Semester Fee i.e.

(10 Batch & 11 batch 12 Digit) only (UPTO 2009)(12 digits) AND EARLIER BATCH NEED NOT APPLY).



3. In respect of I Year fresh admissions the Colleges have to get clearance letter from the Director, Academic Audit Cell, O.U. and the examination application forms of I Year students admitted during the academic year 2017-2018 are to be submitted online through college login. Also, hard copy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the Principal concerned along with photocopy of Intermediate/10 + 2 Certificate.
4. The Principal is requested to send the **Faculty list** without which the examination forms will not be accepted.
5. The Principal is requested to verify the eligibility of the students thoroughly and forward the same to this office for the issue of Hall Ticket. If failed to verify the eligibility of the candidates, the principal is held responsible for the issue of hall ticket by this office to the non-eligible candidates.
6. The Principal may kindly forward all the examination application forms **online Through College login**
7. The Principal may kindly forward all the examination application forms along with the prescribed examination fee on or before 03-11-2017 together with Nominal Rolls.
8. The Colleges maintaining their account with the branches of State Bank of India (SBI) OR any other bank are required to deposit the consolidated amount in any branch of SBI for Credit into "**Registrar, Examination Fee Fund A/c No.52198262033**" and can obtain a receipt from the bank and submit the same to the Examination Branch along with Examination forms on or before 03-11-2017

**Application Forms submitted after 03-11-2017 will have to pay a Penal fee of Rs. 1000/- per day.**


9. **Not to collect the Exam fee form Blind, Physically Disabled Deaf & Dumb students as per O.U. Order No. 1555/228/2007-08 /Budget-V, dated: 25-03-2008. A Xerox copy of medical Certificate confirming their status as Handicapped (minimum percentage of disability must be of 40% attached to the application forms. **Blind, Physically Disabled, Deaf & Dumb students applications forms should be submitted separately along with separate Nominal Roll.****

**Important Note:**

10. Any discrepancies with regards to the Candidate data such as Internal marks, Practical, Viva-voce and Projects etc. should be brought to the notice of concerned officials of Examination Branch and obtain the acknowledgement within one month of declaration of results. After one month, queries will not be entertained.

11. **ALL THE PRINCIPALS ARE REQUIRED TO TRANSFER THE FEE AMOUNT THROUGH RTGS/NEFT ONLY FOR CREDIT INTO REGISTRAR OSMANIA UNIVERSITY EXAM FEE FUND A/C NO. 52198262033 (SBI, O.U. BRANCH, IFSCCODE "SBIN0020071").**

**Examination application forms will not be accepted without fulfilling the above Conditions.**

  
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